

Olean City School District
Operations Committee Meeting
Monday, December 13, 2021
Board Room and ZOOM
4:30 pm

Present:	Mary Hirsch-Schena	Jenny Bilotta
	Aaron Wolfe	Jen Mahar
	Vicki Zaleski-Irizarry	Janine Fodor – ZOOM
	Kelly Keller – ZOOM	Ira Katzenstein – ZOOM

Observer: Andrew Caya

Policy - Public Expression

- The committee reviewed the policy; procedure(s) to be placed on the agenda to speak, topics, extending 15 minutes allotted for public expression, etc.
- Policy will be revised and placed on the next agenda

Policy – Staff Use of Computerized Resources

- The committee reviewed the policy; comments to be emailed to Ira or Vicki

Policy – Admin Authority During Absence of Superintendent

- The committee reviewed the current policy; Vicki will contact Erie 1 BOCES for updated policy
- Chain of Command in the event of superintendent absence (short term and long term); who to reach in the event of an emergency
- Annual appointment
- Will be placed on the January 10th agenda

English Department Clubs Proposal

- The department requested the creation of the Creative Writing Club, Poetry Out Loud Club, and the Literary Journal
- The committee discussed: what is a club? Mission/vision of a club? Purpose of a club? Number of students? Needs to be academic, How many meetings? Club activities - after school or during school? Need to develop guidelines and/or application
- The committee requested a list of current clubs, advisor, stipend, activities, number of participating students
- Conduct club audit
- How are new clubs created? Board committee discussion; Board approves the creation of a new club; OTA MOA (negotiate)

Athletic Trainer Contract

- Jenny noted the Athletic Trainer has not had an increase in pay since he started
- Proposing the same increase as the OESPA

OESPA MOA – Wage Adjustments – Minimum Wage Increase

- Jenny noted the minimum wage will increase to \$13.20 on 1/1/22
- Probationary hourly wage for a Food Service Helper is \$13.15
- Effective 1/1/22 the hourly wage will increase to \$13.25 for the 2021-2022 school year

YMCA Extended Day Program Update

- Jenny noted Barb Sweitzer has received the contract from NYS
- Barb is holding the OCSD check and will send back to us

- Meeting with YMCA tomorrow to go over the program
- OIMS program will begin after the winter break
- Jenny noted bus drivers will be needed for transportation at 5 pm

After School Program Updates

- Jen Mahar discussed the district's after school program (which is in addition to the Y's)
- CRRSA funding for After School program
- Elementary level – academic and enrichment
- WW – 1 teacher – tutoring
- Expand AIS
- Principals will try once again to encourage staff to participate in the program
- OIMS – Homework Helpers – 1 hour per day for 4 days per week – 17 students
- HS Cooking Classes – 2 students; 1 Math teacher assisting students after school
- Jen has been in touch with Nate Thorton – Boy Scouts – regarding its After School Program; Nate is working with SBU
- SBU currently is not approving any off-campus activities
- Dream It Do It - working Evelyn Sabina
- Committee discussion – can after school swimming be incorporated; can remote programs with staff, Boy Scouts, or SBU be accomplished?

DEI Summary

Aaron Wolfe reported the following

- DEI work group strongly recommends the adoption of a social media policy; create expectations and guidelines for social media behaviors of all employees; 1st Amendment challenges to such a policy; hiring practices in terms of required documentation, etc.; more diverse work group – additional members; feedback from Operations and BOE; next meeting date
- Social Media Policy – comments to Ira and Vicki; will be placed on next Operations Committee agenda; policy will be a priority

Remote Learning-Emergency Learning-Connection with Students

- The committee discussed emergency day, remote learning expectation
- Principals addressed expectations at staff meeting; teachers, aides and students need to connect – be ready – take devices home daily; new material on daily basis
- District is addressing/identifying connectivity issues for remote learning for staff and students that do not have wireless and/or internet service

Meeting adjourned at 6:20 pm.

Next meeting: January 10, 2022, at 4:30 pm